



Carroll County Board of Elections



300 South Center Street, Room 212 Westminster, MD 21157-5366

410-386-2080

MD RELAY: Call 711 or 800-735-2258 (TTY)

Toll Free: 1-888-302-8978

ccboe@carrollcountymd.gov

elections.carrollcountymd.gov

FAX: 410-876-3925

Carroll County Board of Elections Board Minutes May 31, 2023

Present

Board

Griffith Manahan, President, in person
Samuel Foster, Vice-President, in person
Carol Coley, Member, in person
Harvey Tegeler, Member, in person
Jay Gullo, Attorney, in person

Staff

Katherine Berry, Election Director, in person
Erin Perrone, Deputy Director, in person

Absent

John Woodley, Secretary

Public

Katherine Adelaide, Citizen
Mitch Edelman, Citizen
Cheryl Steinbacher, Co-chair, League of Women Voters, Carroll County
Ben Watson, Citizen

Call to Order & Declaration of Quorum

Mr. Manahan called the meeting to order at 9:33 am and declared that a quorum was present.

Welcome

Mr. Manahan welcomed those in attendance.

Additions to the Agenda

Mr. Manahan asked if any there were any additions to the agenda. There were no additions added to the agenda.

Approval of Minutes

The Board approved the minutes from the April 19, 2023, meeting on a motion from Ms. Coley, seconded by Mr. Tegeler. The motion carried unanimously. The motion carried unanimously.

Public Comments

Katherine Adelaide stated that she was appointed by the Republican Central Committee as chair of the committee's Election Integrity subcommittee. This subcommittee includes election integrity with the municipal elections.

Correspondence

Ms. Berry stated that a request for the EL68 results from the 2020 and 2022 general elections was received. The EL68 is a report that the voting system generates, and the request was forwarded to the State Board of Elections (SBE) for a response.

Attorney Report

Mr. Gullo stated he is assisting with reviewing COMAR regulations and preparing for SBE's mandatory Biennial Conference. He encouraged the Board to contact him if there are any legal issues that may affect other local election boards. He also stated that the State's Attorney is aware of election irregularities, and those irregularities may be forwarded to the FBI as stated during the session at the MAEO Conference. With a motion made by Mr. Tegeler, and seconded by Ms. Coley, Mr. Gullo will follow-up and prepare documentation to forward to the FBI. The motion passed unanimously.

Election Director's Report

Important Meetings

April 20 – Election Directors' Meeting

May 15-19 – MAEO Conference – Ms. Berry stated that she won the Robert Antonetti award.

June 5 – State Board of Elections Meeting – Ms. Berry stated that the State Board plans to announce the new State Administrator of Elections.

June 15 – Election Directors' Meeting – Ms. Berry stated that she and Ms. Perrone will be attending the in-person meeting held in Washington County.

Voter Registration

Ms. Berry stated that the monthly statistical reports are available on our website. The link to the reports is <https://elections.carrollcountymd.gov/monthlyStats.aspx>.

The In-State Duplicate and Deceased ERIC reports were processed.

Elections/Polling Places/Early Voting Centers

Ms. Berry stated that site surveys of all current and potential new polling places are being conducted. Changes to polling place locations will be proposed for the Board's review and approval in a future board meeting. She reminded the board that Pleasant Valley Fire Department will no longer be used now that the Charles Carroll Community Center is available to be used.

Elections were held in all the municipalities and voter turnout has been recorded in the statewide voter registration system.

Mail-in Ballots

Ms. Berry stated that there was nothing to report.

Election Judges

Ms. Berry reported that she and Ms. Perrone participate in weekly meetings held by the State Board of Elections to revise and update the 2024 *Election Judges' Manual*.

IT/Warehouse

Ms. Berry stated that Ms. Perrone is a member of the State Board of Elections' subcommittee for implementing the new pollbook solution. In response to a question, Ms. Perrone stated that meetings were on hold because of the MAEO Conference and no new information to be relayed to the subcommittee.

Personnel & Budget

Ms. Berry reported that a new staff member will join the team on Wednesday, June 14th.

The Department of Homeland Security (DHS) assessed the new office and warehouse space. A copy of their reports has been forwarded to the County. Currently, the County is reviewing a draft of the leasing agreement, and it is set to be signed on June 12th.

2023 Board Meetings

- June 21st – First meeting of the new board
- October 19th – Biennial Meeting hosted by the State Board of Elections. This meeting is mandatory for board members and attorneys. It will be held in Annapolis.

2024 Save the Date!

- April 8th – May 14th – Drop Box Pick-Ups
- April 22nd – First Mail-In Ballot Canvass
- May 2nd – 9th – Presidential Primary Early Voting
- May 14th – Presidential Primary Election Day
- May 16th – Mail-In Ballot Canvass
- May 22nd – Provisional Ballot Canvass
- May 24th – Final Canvass & Certification
- September 30th – November 5th – Drop Box Pick-Ups
- October 14th – First Mail-In Ballot Canvass
- October 24th – 31st – Presidential General Early Voting
- November 5th – Presidential General Election
- November 7th – Mail-In Ballot Canvass
- November 13th – Provisional Ballot Canvass
- November 15th – Final Canvass & Certification

Unfinished Business

There is no unfinished business.

New Business

There is no new business.

Disclosure of Campaign Contributions

No contributions were reported.

Date of Next Meeting

The next board meeting will be held on Wednesday, June 21st, 2023 at 10:00 a.m.

Adjournment

The meeting was adjourned on a motion by Mr. Tegeler, seconded by Ms. Coley at 10:13 am. The motion passed unanimously.